



# Youth Art Month 2009

## “School Flags Across the U.S. .....Flying High”



### CHECKLIST

#### TO DO

Mailing to art teachers and/or school principals (describe event, give deadlines/rules, and be sure to explain the benefits to their school for participating in the program!)

If needed, send request for funding for you and student designer to attend opening ceremony in Washington, DC to state art education association

Reminder to schools to select a design to represent their school in the statewide competition

Schools send winning design to state chairperson or other person coordinating flag program

Select a design

Obtain photograph, statement of “What Art Means to Me,” and release form from parent of flag designer (for permission to be included in YAM Museum and other promotional activities.)

Press release announcing winner to local and state media

If necessary, send request to student designer's school for funding to help send student to Washington

**MAKE FLAG**

**...if you are having the flag professionally made, the design should be sent to the flag company at least 1 to 1-1/2 months in advance.**

***In preparation for the Opening Ceremony in Washington, DC:***

Letters/calls to your and your student designer's U.S. Senators and Representatives letting them know that you will be attending the YAM opening ceremony in Washington. (The Council will also contact these people by phone and will send them invitations to the opening ceremony, if held.)

#### COMPLETE BY

Early October

November

Late November

**Early January**

Early January

Early January

Early January

Early January

Early January

Early February



**TO DO**

If timing permits, have picture of student designer and flag taken with Governor, Honorary YAM Chairperson, and/or other state dignitaries

***SEND FLAG TO THE COUNCIL OFFICE***

**Please include a photograph of the student designer, their statement of, "What Art Means to Me:" and a release form so that their photo, statement & flag can be used in the YAM Museum and other promotional activities.**



*Staff send YAM Flags to fly at a place of prominence in Washington, DC*

*Staff displays YAM Flags, photo of student & statement of "What Art Means to Me" in the YOUTH ART MONTH MUSEUM at the NAEA Convention*

*Staff displays YAM Flags at the NAMTA Convention*

**Opening Ceremony in Washington, if held:**

Attend Opening Ceremony  
Meet with U.S. Representatives and Senators

Press Release. The Council staff will also issue press releases about the YAM flags and ceremony.

Thank-you letters to Representatives and Senators with whom you met. The Council will also send letters and photos to those members of Congress who attended the opening ceremony or sent a staff member to attend.

**COMPLETE BY**

mid-February

**mid-February at the latest**

**Late February/Early March**

***April 17-21, 2009***

***May 7-9, 2009***

**Details on when and if ceremony will be held to be sent when finalized**

Late March/Early April

Late March/Early April